



AL-AZHAR

COLLEGE OF PHARMACY

Approved by Pharmacy Council of India

Affiliated to Kerala University of Health Sciences

Perumpillichira P.O., Thodupuzha, Idukki Dt., Kerala - 685 605

www.alazharthodupuzha.org

E-mail: alazharcollegeofpharmacy@gmail.com

Office : 04862-249104

Chairman : 9447033439

Manager : 9747410065

Principal : 9188127545

Ref.No:

28/03/2025

Date

Rules & Regulations for Students

1. Student Discipline

- **Ragging is strictly prohibited**, and any instances will be addressed as per the guidelines set by the Anti-Ragging Committee.
- Any **indisciplinary activities** will be reviewed, and the final decision will be taken by the **Disciplinary Committee and the management**.
- **Malpractice** during College/University examinations will result in **strict disciplinary action**.
- **Damaging college property**, such as furniture or laboratory equipment, is strictly forbidden. Students responsible for any damage must compensate for the cost of repairs or replacement.

2. Dress Code

- Students must **wear the college uniform and ID card** while on campus.
- A **clean apron** must be worn in practical laboratories.
- **Wearing black shoes is mandatory** for all students.
- Students will **not be permitted** to enter the college premises without proper dress code during working hours.

3. Attendance & Academic Discipline

- **Leave requests** must be submitted in advance to the class teacher; unauthorized leave will not be accepted. **Mass leave requests** will not be granted under any circumstances.
- Students must submit a **leave permission letter signed by a parent** to the class teacher after leave. For absences of **three days or more**, approval from the **Principal** is required.
- **Punctuality is mandatory**. If a student arrives late, they must inform the class teacher by **9:00 AM** with a valid reason.
- **Participation in picnics, parties, and marriage functions** during college hours is not permitted.
- A minimum attendance of **80% in both theory and practical** is required for **B.Pharm students** and **75% for D.Pharm students** to be eligible for University examinations.
- Students must prioritize their **academic performance** and can consult their **respective teachers** for doubts and clarifications.
- The college follows the **rules and regulations of KUHS/DME**. For any clarifications, students should contact their teachers or visit the **KUHS/DME website**.
- The **performance of students** will be communicated to parents/guardians after every sessional examination.

AL-AZHAR GROUP OF INSTITUTIONS

• College of Arts & Science • Dental College • Public School • Law College • Teachers Training Institute (T.T.I.) • Pharmacy College • Polytechnic College • Training College (B.Ed.) • College of Paramedical Science • College of Engineering & Technology • Medical College

4. Student Responsibilities

- All official communications will be sent to the **address/phone number provided during admission**. Students must ensure that their contact details are updated when necessary.
- Students are responsible for their **personal belongings**, such as gold, cash, and valuables. The institution will **not be liable for any loss, theft, or damage**.

5. Payment of Fees & Dues

- Students must **pay tuition fees, bus fees, uniform fees, and other course-related expenses** on time as per the given schedule. Failure to do so may result in a **fine**.
- If a student **discontinues the course after the admission process is closed**, they must pay the **liquidated damages** as per college regulations.

General Conduct

- Students are expected to **maintain politeness, discipline, and respect** towards the **Principal, faculty, and staff** of the college.



BSK

Dr. SHYAM KUMAR B
PRINCIPAL
AL-AZHAR COLLEGE OF PHARMACY
THODUPUZZHA - 685 605